

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
COMPLAINTS COMMITTEE MINUTES  
September 19, 2024**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on September 19, 2024.

**MEMBERS PRESENT**

Beverly Martin  
Denise Hutchins  
Jake Roberts

**DPL STAFF**

Robert Brossart, Board Administrator

**MEMBERS ABSENT**

**LEGAL COUNSEL**

Sara Janes, OLS

**OTHER**

John

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**CALL TO ORDER**

Beverly Martin called the meeting to order at 3:05 p.m.

**APPROVAL OF MINUTES**

Denise Hutchins moved for the approval of the August 15, 2024, minutes with an amendment to correct the transposed board member name. Jake Roberts seconded motion. Motion carried.

**LPC INVESTIGATIONS – See Below**

**COMPLAINTS COMMITTEE**

MMN-LPC Investigations – Discussion of cases to move to Clinton Investigations. MMN Investigator was unable to attend meeting. Report shows estimated seven reports to be submitted for complaints committee to review in October. Complaints Committee would like pending complaints with MMN to be reviewed for possibility of moving to new investigator.

Ms. Janes requested the Board enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Jake Roberts, seconded by Denise Hutchins, which carried. The board entered closed session at 3:20 p.m.

Denise Hutchins made a motion to leave closed session at 5:18 p.m. The second by Jake Roberts was carried. No action was taken during closed session.

**INVESTIGATIONS**

- None

**COMPLAINTS COMMITTEE**

- 2024LPC-00009 / 2024LPC-00035 - Offer informal settlement with three (3) years of revocation effective on the date he entered recovery May 7, 2024– and if he can show evidence of compliance of

probation terms, including completion of the treatment program with evidence of sobriety and no new charges he can reapply. If he doesn't take the offer of informal settlement, then file formal administrative complaint for five (5) years of revocation.

- 2024LPC-00029 - Refer to Clinton for investigation.
- 2024LPC-00030 - Refer to Clinton for investigation.
- 2024LPC-00031 - Dismiss.
- 2024LPC-00032 - Defer to October for certified mail return.
- 2024LPC-00033 - Refer to Clinton for investigation.
- 2024LPC-00034 - Defer to October and re-send the notice for a response as Respondent may be in treatment according to court records.
- 2024LPC-00036 - Dismiss. Based on the lack of evidence substantiating the allegations the board must dismiss as it has no authority under KRS Chapter 335 or 201 KAR Chapter 36 to investigate allegations of criminal conduct or bad moral turpitude absent a finding by a court or other proof.
- 2024LPC-00037 - Private admonishment for maintaining an active website when ineligible to practice with the ability to prepay, which would thus requiring a refund. Require that she de-active her website to ensure no improper payments are made until she gets a supervisor and is eligible to practice.
- 2024LPC-00038 - Offer of informal settlement with offer to give her a "C" after continuation of supervision with a board-approved supervisor for 6 months (which is equal to the 6 months she practiced w/o supervision as was admitted by the previous supervisor) and completion of the 3-hour law class on counseling.
- 2024LPC-00039 - Offer of informal settlement to suspend her "S" status for 6 months for failure to comply with supervision requirement and take 3 CEUs in KY LPC laws and the board will reinstate the "S" credential upon her writing a letter to the board seeking reinstatement at the end of 6 months with proof she did the law class.
- 2024LPC-00040 - Dismiss. No evidence.
- 2021LPC-00031 – Admonishment CEU verification - Approved.
- 2023LPC-00048 – PWR CEU's & Retraction Letter - Approved.
- 2024LPC-00018 – Admonishment CEU's verification - Approved.
- KS Self Report – 6-month Progress report - Approved.
- 2023LPC-00001 & 2023LPC-00023 - Defer until October due to running out of time.
- 2024LPC-00015 – Defer to October due to time expiring for meeting and prioritized to start of meeting. BA and Board counsel to check to ensure the public admonishment was formally set aside.

- 2024LPC-00020 - Defer to October due to time expiring for meeting and prioritized to start of meeting. BA and Board counsel to check to ensure the public admonishment was formally set aside.
- Anonymous Complaint by Corporate Employees - Defer to October
- Texas AG complaint re: K.M. – Defer to October.

Beverly Martin made motion to approve recommendations to present to full board at the regular board meeting on 9/20/2024. Seconded by Denise Hutchins. Motion carried.

**ADJOURN**

Beverly Martin motioned to adjourn at 5:26pm., seconded by Denise Hutchins. Motion carried.